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28 January 1983

MEMORANDUM FOR: Director of Central Intelligence
VIA: Deputy Director of Central Intelligence
FROM: Harry E. Fitzwater
Deputy Director for Administration
SUBJECT: Weekly Report for Period Ending 28 January 1983

1. Progress reports on tasks assigned by DCI/DDCI:

All action on tasks assigned by the DCI/DDCI has been completed.

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2. Items/events of major interest:

e. The initial meeting of the CRAFT/Communications Interface Task Force was held on 17 January; representatives from the Office of Communications and the Directorate of Operations are working together in this effort.

f. During the first three months under the Prompt Payment Act, which was effective 1 October 1982, the Agency incurred two small interest penalty payments totaling \$7.93. During this quarter we made no early payments (more than four days prior to the invoice due date) which would have to be reported to OMB.

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g. On 17 January, two instructors from the Office of Training and Education met with representatives from the Federal Bureau of Investigation Organized Crime Division to discuss analyst training programs.

h. The first phase of the Applied Analytical Techniques special running at Fort Bragg was held during the week of 10 January with 60 students; the second phase will be presented 31 January - 4 February.

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j. On 24 January, representatives from the Office of Security provided a Hostile Audio Threat briefing for 25 Defense Attachés at the Defense Intelligence School.

3. Significant activities anticipated during the coming week:

a. The 47th running of the Advanced Intelligence Seminar begins on 2 February 1983 [redacted] The 25 students enrolled are from the following components: O/DCI 2; DI 5; DO 6; DA 6; and DS&T 6.

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b. On 3/4 March, the Analysis Training Branch will conduct an Electronics Intelligence Orientation Workshop for DI analysts. This course provides the analyst with a better understanding of the ELINT product and the National Security Agency reporting mechanism. It will equip analysts with the tools to make more effective use of the ELINT information in the production of finished intelligence.

c. On 27/28 January representatives from the Office of Logistics will visit the contractor's facility [redacted] to begin review of construction concepts and draft program documents regarding the proposed new building.

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[redacted]
Harry E. Fitzwater

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EO/DDA [redacted] cn (28 January 1985)

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